



# REMBI, INC.



## REAL ESTATE MANAGEMENT BROKERS INSTITUTE, INC. Property Management Course Registration Form

Name: \_\_\_\_\_ State Licensed: \_\_\_\_\_  
Title/Position: \_\_\_\_\_ E-mail \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Business City & State & Zip \_\_\_\_\_  
Bus. Phone: (\_\_\_\_) \_\_\_\_\_ Fax No. (\_\_\_\_) \_\_\_\_\_

Do you currently hold a real estate license? Yes: \_\_\_\_ No: \_\_\_\_ If yes, please indicate whether a Broker's License, Salesperson License, Active or Inactive (circle one):  
Broker's License No. \_\_\_\_\_ or Salesperson's License No. \_\_\_\_\_

Are you currently a Real Estate Management Broker Institute member? Yes: \_\_\_\_ No: \_\_\_\_  
If yes, please indicate how long? \_\_\_\_\_  
Name of Local Real Estate Board affiliated with the National Association of Real Estate Brokers, City & State: \_\_\_\_\_

Registering for: (Mark "X") Property Management  
Course I: \_\_\_\_\_ Course II: \_\_\_\_\_ Course III: \_\_\_\_\_ : Course IV: \_\_\_\_\_

**Course Date: JANUARY 21-23, 2010**

**Location: SAVANNAH STATE UNIVERSITY (City) SAVANNAH, GA**

### Method of Payment:



Amount enclosed: \_\_\_\_\_ Type of payment (Circle one)(Personal check/Money Order or credit card): \_\_\_\_ **Secret ID Code:** \_\_\_\_\_  
Credit Card Billing Name: \_\_\_\_\_  
Credit Card Billing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Account No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_ (Circle one)(\_\_(AX, VZ, MC, DC or DN)\_\_\_\_

**Member Advance Registration Fee-\$450 until 12/31/2009**

**Non-Member Advance Registration Fee-\$475 until 12/31/2009**

**Member Advance Registration Fee \$475.00 after 1/1/2010 until 1/8/2010**

**Non-Member Advance Registration Fee \$500.00 after 1/1/2010 until 1/8/2010**

**Two text books and field trips transport included in the Registration**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Fax In REGISTRATION Form to 773 375-1631 : See our website @ [www.rembi.org](http://www.rembi.org)**

Real Estate Management Brokers Institute, Inc. (REMBI) 773 375-1600

Fax to No. (773) 375-1631 8543 S. Stony Island, Chicago, IL 60617

## REMBI Registration Policy

Revised 8/26/08

Full tuition (Registration Fee) must be paid at the time of enrollment. Visa, MasterCard, American Express or Money Order are accepted

- Money Orders for REMBI course must be made out to REMBI INC.

If you cancel your class a minimum of five (5) days prior to the start of a course you will receive a refund of your tuition less a 35% cancellation fee

CANCELLATIONS MUST BE IN WRITING via fax to (773) 375-1631 or email to [jdawnwebb1@yahoo.com](mailto:jdawnwebb1@yahoo.com).

- If you cancel your class less than five (5) days prior to the start of a course no refund is applicable. If you are a NO Show for a class, no refund is applicable. No refunds are applicable once a class has begun. In each of these instances students may be given a credit and transfer to another course anytime within 12 months of the original course date by paying a \$25 Transfer Fee. After six months students forfeit their tuition. No cash refunds.

- No refunds are applicable on study aids, books, audio/video cassettes, CD's, software programs or Internet/Online Courses unless defective.

- We reserve the right to cancel or reschedule any course or individual class session(s), at any time, for any reason. If we cancel an entire course, students will receive a full refund of their tuition only (transportation and/or lodging is not included) or have the option of transferring to another course anytime within 12 months of the original class date. After 12 months students forfeit their tuition. We will notify students as early as possible as to any course cancellations.

- We reserve the right to cancel any individual class session(s), at any time for any reason. Students will be notified of an alternate make-up session. Students who cannot attend the make-up session will have the option of transferring to another class (full repeat required) ...no refunds and no additional fees will apply. We will notify students as early as possible as to any class session changes.

- We reserve the right to cancel, substitute or reschedule any instructor for any reason at any time; no monetary compensation will be applicable.

- A \$25 transfer fee will be charged to transfer from one class to another at any time for any reason. One transfer is allowed.

- Class check-in is approximately 15 minutes prior to the start of the class. Please be aware that in some cases classroom facilities are locked until the start of registration.

- Registration/reservations will NOT be held past the stated class start time. Late arrivals will have the option of transferring• Students must be in attendance for all full class sessions in order to receive credit and/or certificate.